



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	PT. DEEN DAYAL UPADHYAY GOVERNMENT GIRLS POST GRADUATE COLLEGE.
Name of the head of the Institution	Dr. Archna Rajan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05222417600
Mobile no.	9956106190
Registered Email	pracharyaddu@gmail.com
Alternate Email	pracharyddunaac@gmail.com
Address	Rajajipuram, E Block
City/Town	Lucknow
State/UT	Uttar pradesh
Pincode	226017

**2. Institutional Status**

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Ramesh Chandra Verma</b>
Phone no/Alternate Phone no.	<b>05222417600</b>
Mobile no.	<b>9450402381</b>
Registered Email	<b>pracharyaddu@gmail.com</b>
Alternate Email	<b>pracharyaddunaac@gmail.com</b>

**3. Website Address**

Web-link of the AQAR: (Previous Academic Year)	<a href="http://qqpqcrajaipuram.com/document/AQAR/AQAR%202018-19.pdf">http://qqpqcrajaipuram.com/document/AQAR/AQAR%202018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://qqpqcrajaipuram.com/document/IQAC/Academic%20Calendar%202019-20.pdf">http://qqpqcrajaipuram.com/document/IQAC/Academic%20Calendar%202019-20.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.23</b>	<b>2011</b>	<b>08-Jan-2011</b>	<b>07-Jan-2016</b>

**6. Date of Establishment of IQAC****20-Aug-2008****7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Plantation Programme</b>	<b>09-Aug-2019</b>	<b>100</b>

	1	
Hindi Divas	14-Sep-2019 7	57
United Nations Day	24-Oct-2019 1	20
Human Rights Day	10-Dec-2019 1	20
International Women's Day	08-Mar-2020 1	20
Webinar on Literature and Culture	11-Jun-2020 1	1200
Webinar on Atmnirbhar Bharat: Sambhav Nayen evam Chunautiyan	06-Jun-2020 1	1000
Webinar on Effects of Covid on Environment and Education System	03-Jun-2020 2	1000

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Pt. D.D.U. Govt. Girls P.G. College, Rajajipuram	RUSA	RUSA	2019 0	2000182
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities**

No

during the year?

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Ensure the quality of curriculum, teaching, learning and evaluation based on feedback from stakeholders

Effort towards human resource development and capacity building of the teachers.

Promoting the use of technology in college activities.

Increased participation of teachers, non-teaching staff and students in the development of the college

Facilitating the teaching- learning process even during COVID-19 pandemic, with the help of technology.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Regular monitoring of the students' attendance and counselling those with lower attendance to help in their betterment.	Regular monitoring enhanced the attendance of students.
To promote social service spirits in students	NSS has organized various visits to slum areas to make people aware regarding health and education.
Promotion of faculty under CAS	Teachers participated in Refresher courses and short term courses for CAS

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	02-Feb-2024

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2019
Date of Submission	30-Sep-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	As ours is a Govt. Institution all the information are circulated through the Dept. Of Higher Education, U.P

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is developed by the University of Lucknow, to which the Institution is affiliated. All the faculty members of the Institution make their best efforts in developing the strategy to deliver the curriculum in the beginning of the academic session and implement it efficiently by delivering classroom. At the beginning of the year the students are given general orientation of the entire undergraduate and post graduate programmes by a Principal. The students are given a detailed explanation of the syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance of internal assessment is explained in detail. After the general orientation by Principal, a detailed orientation by every in charge faculty member about each of the courses is given. After these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. Teachers are bound to complete our syllabi within period of stipulated time, all the necessary precaution is taken to follow the decided time line. lectures, practical activities inside or outside the lab, using ICT, field visits, conducting student seminars, and taking tests.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	30/06/2020	0	NIL	NIL

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Acharya	NIL	31/03/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

Acharya

Nil

30/03/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students

Certificate

Diploma Course

0

0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses

Date of Introduction

Number of Students Enrolled

NIL

30/05/2020

0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title

Programme Specialization

No. of students enrolled for Field Projects / Internships

MA

Master of Arts

0

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1.4.1 – Whether structured feedback received from all the stakeholders.

Students

Yes

Teachers

Yes

Employers

Yes

Alumni

Yes

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from all the stakeholders are collected and analysed in the meetings of the staff including IQAC committee at intervals and final conclusions are implemented in the next academic session.

**CRITERION II – TEACHING- LEARNING AND EVALUATION****2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
-----------------------	--------------------------	---------------------------	--------------------------------	-------------------

BA

Bachelor of Arts

430

567

253

BCom

Bachelor of commerce

100

272

102

BSc

Bachelor of Science

80

210

61

MA

Master of Arts

270

191

80

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1328	143	21	0	10

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	26	0	0	0
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every department conducts remedial classes for weaker and needy students for better understanding of the subject. This facility is particularly provided to students who face difficulty in the subjects. Members of Career counselling Cell interact with students regarding their career and other related problems and guide them according to their expertise. Teachers attend and interact with their students outside class and discuss their needs regarding education and career and guide them. Through SWOT analysis the students are encouraged to participate in various curricular as well as co-curricular activities so that they can understand their abilities and strengths. The students are asked about their career aspirations and goals are set.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1471	21	1:70

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	21	2	0	19

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Assistant Professor	NIL
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bachelor of Arts	Third Year	22/09/2020	08/10/2020
BCom	Bachelor of Commerce	Third Year	16/09/2020	30/09/2020
MA	Master of Arts	Final Year	24/09/2020	31/10/2020
BSc	Bachelor of Science	Third Year	22/09/2020	03/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Various Departments of the Institution evaluate their students performance through class tests, class seminars, class quiz and other departmental activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in the beginning of the academic session. The academic, cultural and co-curricular activities are organized in accordance with the calendar. examination schedule is provided by the affiliating University and institution adheres to it.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ggpgrajajipuram.com/index.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Bachelor of Arts	344	330	96
UG	BCom	Bachelor of Commerce	100	98	98
UG	BSc	Bachelor of Science	23	20	87
PG	MA	Master of Arts	63	61	97
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NIL	01/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NIL	NIL	01/07/2019	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/07/2019
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#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BOTANY	1	4
International	MATHEMATICS	1	Nil
International	COMMERCE	4	Nil
National	HINDI	1	Nil
International	ENGLISH	1	Nil
National	SANSKRIT	1	Nil

International	HISTORY	2	6.2
International	POLITICAL SCIENCE	1	6
International	ECONOMICS	1	6.4
National	HOME SCIENCE	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PHYSICS	3
MATHS	3
PHYSICAL EDUCATION	3
COMMERCE	24

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2020	0	NA	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2020	0	0	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/ Seminars/Workshops	4	35	0	0
Presented papers	2	25	0	0
Resource persons	2	18	0	0

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#### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Swach Bharat Abhiyaan	NSS/U.P. Government	2	100
Zero plastic use	NSS/U.P. Government	2	84
International Yoga Day	NSS/U.P. Government	2	60
Namami Gange	NSS/U.P. Government	2	50
Matdata Awareness Program	NSS/U.P. Government	2	90
Poshan Mission	NSS/U.P. Government	2	100
Fit India Cyclothon Program	NSS/U.P. Government	2	60

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS awareness program	NSS	AIDS awareness program	2	82
Swach Bharat Abhiyaan	NSS/U.P. Government	Swachchhata Pakhwara, Cleaniness of campus and adopted area	2	100
Women education	U.P. Government	Workshop on women education	2	33
Pulse Polio Awareness Program	NSS/U.P. Government	Rally	2	60

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>30/06/2019</b>	<b>30/06/2020</b>	<b>NIL</b>
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>NA</b>	<b>30/05/2020</b>	<b>NA</b>	<b>0</b>
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
<b>5341863</b>	<b>4941863</b>

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>Campus Area</b>	<b>Existing</b>
<b>Others</b>	<b>Existing</b>
<b>Laboratories</b>	<b>Newly Added</b>

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>NIL</b>	<b>Partially</b>	<b>NIL</b>	<b>2019</b>

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>Text Books</b>	<b>15072</b>	<b>0</b>	<b>5</b>	<b>1825</b>	<b>15077</b>	<b>1825</b>
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

Nil

NIL

NIL

Nil

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Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	2	0	0	1	17	200	0
Added	23	1	0	0	0	0	0	0	0
Total	47	2	2	0	0	1	17	200	0

**4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)**

200 MBPS/ GBPS

**4.3.3 – Facility for e-content**

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-contents for Students on Various Subjects	<a href="http://ggpgcrajajipuram.com/online_courses.html">http://ggpgcrajajipuram.com/online_courses.html</a>

**4.4 – Maintenance of Campus Infrastructure****4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year**

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3545863	3545863	1796000	1396000

**4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)**

In the beginning of the academic session the plan is chalked out for maintaining and utilizing various facilities in a staff meeting headed by the Principal. All the activities are conducted according to the pre-decided calendar. At intervals the action plan is analysed and revised if needed.

[http://www.ggpgrajajipuram.com/document/prospectus/prospectus\\_22\\_23.pdf](http://www.ggpgrajajipuram.com/document/prospectus/prospectus_22_23.pdf)

**CRITERION V – STUDENT SUPPORT AND PROGRESSION****5.1 – Student Support****5.1.1 – Scholarships and Financial Support**

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	0	0

b) International	Nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	01/07/2019	0	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Programme	0	100	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	59	B.A.	Home Science, English, Sociology, Economics, History	Pandit Deen Dayal Upadhyay, Government Girls P.G. College	Master of Arts
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports(Athletics)	Institutional	240
Badminton	Institutional	172
Table tennis	Institutional	35
Carrom	Institutional	90
Chess	Institutional	60
Kabaddi	Institutional	90
kho-kho	Institutional	90
Annual Day Function	Institutional	30
Independence Day	Institutional	25
Republic Day Celebration	Institutional	20

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#### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	Nill	NIL
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Departmental Associations consisting of students are formed in each department during the session and the activities are conducted with the help of its members.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No


5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Various Committees have been formed and assigned specific tasks to fulfill during the whole session. Departmental Associations are formed in every department to ensure the participation of both the students and teachers in academic activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching learning process is strengthened and enriched through extension and innovative activities
Examination and Evaluation	Examination and evaluation is conducted by the affiliating university. The principal of the college is member of the university examination committee. The suggestions are given to improve the system. In the college the examination are conducted in a healthy and transparent way.
Library, ICT and Physical Infrastructure / Instrumentation	Installation of Smart Classrooms, Computers, and other ICT tools help in facilitating Teaching Learning Processes.
Admission of Students	Students are motivated to follow the rules of institution and be regular to get maximum benefits. Prospectus of the Institution helps the students with that.
Human Resource Management	The college has limited staff. However, the available human resources are being managed and utilized in the best possible manner. E.g. the college doesn't have any post for the gardener yet the lawns and greenery is maintained with the help of environment cell and NSS / Rangers volunteers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Grants from the Government are received through online transactions and payments are made through PFMS. Salaries are also disbursed through

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	01/07/2019	02/07/2019	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course on Public Administration, Sociology, Anthropology (ID)	1	17/02/2020	29/02/2020	13
Refresher Course on Mathematics, Computer Science and Statistics	1	17/02/2020	29/02/2020	13
Faculty Development Program	1	18/05/2020	20/05/2020	3
Faculty Development Program	1	18/05/2020	22/05/2020	5
Faculty Development Program	1	22/05/2020	02/06/2020	12

Faculty Development Program	1	25/05/2020	29/05/2020	5
Faculty Development Program	1	22/05/2020	28/05/2020	7
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#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, NPS as per Govt. rules, Cashless scheme for medical treatment	GPF, NPS as per Govt. rules, Cashless scheme for medical treatment • Weightage in admission is facilitated to the children	Scholarship through state government

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution is the unit of Higher Education Department of U.P. and departmental is conducted at intervals. Besides this the audit by the district authorities and other government authorities like AGUP is also conducted.
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#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NA	0	NA
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#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal
Administrative	Yes	U.P. Government	No	NIL

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college doesn't have any registered association. However, the suggestions of the parents are invited and welcome for improvement in the functioning of the college.
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#### 6.5.3 – Development programmes for support staff (at least three)

Support staff is provided opportunities to attend trainings and workshops as per guidance of Dept of Higher Education, U.P.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to publish their works and participate in conferences. 2. Promotion of Entrepreneurship and Skill Enhancement- The Placement Cell organised its entrepreneurship and job opportunities. 3. Development of ICT skills- During the session IQAC constituted different committee that coordinated with various departments to update data and videos to enable long time academic reference for students. 4. ExtraCurricular/CoCurricular Activities- The college initiated the practice of one day educational excursions.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NIL	01/07/2019	01/07/2019	01/07/2019	0

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

##### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Women Education	11/02/2020	11/02/2020	33	0

##### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Encourage the students for switch off lights and fans before leaving the classroom
- Department organizes the programmes, quiz and debate on environmental awareness Green Drive (Planting of trees) inside campus, by NSS/NCC/Rowers Rangers/Staff of the College.
- In day time to switch off the unnecessary light is the responsibility of all the college family.
- The College is trying to initiate the promotion of alternate energy sources by installing solar panels for our energy consumption.

##### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0

##### 7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2020	1	1	15/01/2020	1	Awareness for Zero plastic use	Environmental Polution	100
2020	1	1	18/01/2020	1	Swach Bharat Abhiyaan	Cleanliness and hygiene	90
2020	1	1	20/01/2020	1	Cleanliness Camp	Cleanliness and hygiene	100
2020	1	1	11/01/2020	1	Workshop on Road Saftey	Good se maritian	60
2020	1	1	11/02/2020	1	Workshop on Women Education	women empowerment	33

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Admission Brochure	03/07/2019	The prospectus provides information about the institution and the discipline and code of conduct followed by the institution, responsibilities and duties by various committees.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INDEPENDENCE DAY	15/08/2019	15/08/2019	30
Plantation Program	09/08/2019	09/08/2019	100
United Nations Day	24/10/2019	24/10/2019	20
Human Rights Day	10/12/2019	10/12/2019	20
International Womens Day	08/03/2020	08/03/2020	20
GANDHI JAYANTI	02/10/2019	02/10/2019	20

REPUBLIC DAY	26/01/2020	26/01/2020	25
NATIONAL EDUCATION DAY	11/11/2019	11/11/2019	200

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plantation in college campus • Environmental protection campaign through NSS and Rangers volunteers • Organized environmental awareness programmes • Encourage the students to make plastic free campus • Installation of dustbins in college campus

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. **Title:** Providing a platform to the students for community service and nurturing their commitment for the society. **Objective:** One of the major goals of the institution is to nurture value driven, socially responsive, committed and ethical citizens of the world, and to fulfil this aim. Our objective is to create a platform where the students can work towards improving the quality of life of people in need while also empowering them to sustain these improvements. Since this requires an involvement of the stakeholders, we also aim to create an awareness among people on various social issues. **The Context:**

Our society is plagued with various issues like malnutrition in children, hygiene related issues, health related negligence, food safety, air and water pollution, sanitation, literacy, and unemployment. The people living in the urban slum communities are facing these challenges and many more. With the help of NSS units and Rangers units of students we are striving towards generating awareness in the people about the various social issues and their potential solutions through street theatre, sensitisation sessions, rally and other engaging activities. Our honourable Prime Minister, on 2nd October 2014, beckoned each individual to devote time to Swachhata through the year. Our NSS and Rangers team are working with students to fulfil the Swachchhata Mission.

**The Practice:** To fulfil the objectives mentioned above NSS and Rangers volunteers under the guidance of faculty members and institutional head organized various awareness programmes and activities for example, Girls Safety Awareness Program, Fit India Cyclothon Program to aware to the student and people for health Fitness through Cycling, AIDS awareness rally in Slum Area, Pulse Polio Awareness Program through Really and workshop, Blood donation awareness Program "Donate Blood and Save Life" and Poster Competition, "Namaami Ganga Program" through water conservations awareness program, poster, Speech and Rangoli Competition, Health Check-up and awareness program by Doctor team of KGMU Lucknow for maintaining health among societies people and student, Distribution of Text book and Stationary etc in adopted slum Area for education of poor children and nomination of 05 poor children in primary school behind the pal Tiraha Rajajipuram Lucknow, "Swachhata Pakhwara" through Sanitation and cleanliness Program in and besides the adopted Slum village Sheikhupura and sari Pura, poster and slogan writing, plantation programme to encourage protection of environment, and so on. These practices were conducted in such a way as we could prepare the local inhabitants for continuing the cleanliness habits and other healthy concerns. **Outcome:** Our society benefitted with the Swachh Bharat mission and other awareness programmes in two distinct ways on one hand this practice enhanced the sanitation management skills and vigilance about health and other sustainable behaviours of the volunteers on the other hand it improved the sanitary conditions of the adopted area. The volunteers also developed a vision for hygiene and sanitation maintenance in the community. They discussed about ways and methods to manage waste of various kinds, how to be proactive about health, and how to save environment from hazards. Above all,

this practice prepared our youth for future challenges and motivated them to find out all possible solutions to the challenging situations. The volunteers were encouraged by the NSS authorities. Problems: No work of social changes can be accomplished without facing some obstacles. It was difficult to win the confidence of the local inhabitants who, initially, seemed to be biased regarding the activities conducted by the volunteers. Most of them had the opinion that this drive must be for some personal benefit. However, the volunteers, under the guidance and support of their Programme Officers, managed to overcome the obstacles, step by step. (2) Title: Online Teaching and Learning Objective: To continue the teaching-learning programmes of the college and keep the academic progress of the Institution unhindered during the Pandemic times. The Context: The Covid-19 Pandemic started from March 2020 in full vigour. All offline activities pursued by all academic and non-academic institutions had to be forcefully brought to a standstill due to the rising anxiety about the same. The Practice: An online/remote teaching-learning practice had to be introduced for the successful running of the academic institution. All administrative and faculty meetings were conducted online. All teaching and non-teaching staff were introduced to ICT tools and techniques to help them adapt to the online operational methods of official work. Online classes were held following the original time-table using google meet and zoom apps. Online tests were conducted for internal evaluation. Teachers participated in online training programs like refresher courses, faculty development programs, short term courses, workshops etc. Department of English, economics, and physics organized webinars to enrich faculty and students with updated information in concerned fields. Outcome: Regular online lectures, administrative and academic meetings and frequent webinars were held in all the different departments. Online lectures were delivered by renowned speakers in the different departments. All the teaching and non-teaching staff of the college got themselves trained in Google tools for successful implementation of online teaching-learning and administrative work. Other webinars and lectures along with the regular time-table determined class lectures and overall teaching-learning as well as the administrative work of the institution remained unhindered amidst the difficult pandemic constraints. Problems: Internet data crisis was a predominant issue faced by the students of the institution. The rigour of the online classes also sometimes could not be met by all the students due to disadvantages at their home fronts, very prominently being lack of space, lack of infrastructural facilities often lacking in remote areas of residence

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gqpgcrajaipuram.com/document/IQAC/Best%20Practices%202019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Pt. D.D.U Govt Girls P. g College, Lucknow is adopting Green Initiative and Energy conservation to protect Mother Nature.. • To create a learning atmosphere that empowers students to become crusaders of sustainable living through ecologically responsible choices and inculcate a sense of environmental mindfulness through teaching and extension activities. • To optimize the use of Green Energy wherever possible while reducing pollution and harm to the environment. • To encourage and inculcate, the environmentally sustainable practices among students in their social sphere. PRIORITY: It is a globally acknowledged fact that environmental sustainability is one of the major concerns today. Escalating anthropogenic activity and human insensitivity towards the environment, and over-exploitation of our natural resources have

led to environmental degradation and adverse consequences for all living creatures. Consequently, protecting the environment for future generations is of great significance. Since the youth constitute a large part of the population, there is a strong need to impart a sense of environmental stewardship and develop lifestyles that preserve and nurture our environment. College has taken the responsibility to nurture and care for the environment and integrate environment-friendly practices with the teachinglearning process. Rising above the challenges of limited land, finance, and human resources, the College has taken numerous initiatives to promote an environment-friendly campus. THRUST AREA: The institution has extensively sought to endorse and inculcate an environment-friendly lifestyle amongst the staff and students through various eco-friendly initiatives. The most prominent practices include:

- Environment-Friendly Campus Policy was devised to serve as a guiding light for the staff and students to promote an on-campus lifestyle that preserves and protects the environment.
- Water conservation initiatives focus on tapping, reducing, and reusing water. College has its own water tank of 10K litres, which allow us to store water for uninterrupted use. Hostel and the academic blocks have their own sub tanks. We also hand pumps to reduce water wastage. Cautionary notes in the washrooms prompt the students to report leaking taps or faucets. The main water pumps of the College are also equipped with sensors that prevent the overflow and wastage of water. Discharge from RO plants are used in gardening.
- No Plastic Zone: To reduce the consumption of plastic college adopted a policy of no plastic in principle. To reduce consumption of plastic bottles, water refill stations are installed, and guests/dignitaries/resource persons are served water in a glass jug. Eatables and tea in college canteen and hostel mess are served in steel plates and glass cups. Students are promoted to bring lunchbox from home in health perspective and to reduce plastic rappers of chips, biscuits etc. Anti-plastic rallies, poster competitions, talks, seminars on reducing waste creation are held.
- Energy efficiency: College has its own transformer and two advanced generators for electricity supply.

Provide the weblink of the institution

<http://ggpqcrajajipuram.com/index.html>

## 8.Future Plans of Actions for Next Academic Year

The locality of Rajajipuram comes with a lot of educational challenges especially in the area of education for females for any educational institution. Therefore this institution tries to cater to the rising needs of the female students coming from extremely rural backgrounds of this locality. In order to keep pace with the technologically developing world, ICT usage in the teaching-learning process is not only encouraged but implemented in the academic setup of this college to promote quality education, and enhance lifelong learning of the students. The plan proposed in previous academic year to encourage the use of smart boards, and virtual labs has mostly been implemented in the college. This initiative has helped the students to avail various tools for learning, including additional web resources, video lectures, animated demonstrations etc. The institution further plans to keep enhancing the interaction with industries by signing MOUs and agreements so that knowledge sharing, internships, placements, and awareness increases among faculty members and students. The college administration has upgraded the digital library and provided unlimited open access to students. To mitigate our carbon footprint further we further plan to enhance the existing practices of ecological friendliness by adopting more environment friendly methods and techniques in the college. Future Plans for the Academic Year 2019-2020 Beginning of the year • Parent Teacher Meet is planned to be held twice. • Several Workshops and symposiums are supposed to be organized next year. • Educational excursions are also planned for next year. • NSS Camp, Ranger's training camp, Annual sports meet and College annual function will be held next

year. • Various workshops and seminars are planned to be conducted next • Online lectures by various departments will be taken during Covid Period • To organize workshops for faculty on use of ICT in Quality Teaching-Learning • To organize certificate course programme for students • Up- gradation of college website • Encourage the faculty members to take up research projects and publish their research output in reputed UGC indexed journals • To organize the awareness programme on entrepreneurship for students • Participation in National Institute Ranking Framework (NIRF)-2020 of MHRD • To strengthen alumni participation • To make efforts towards the feedback system for stakeholders i.e. alumni, parents, teachers, employees • To encourage students for participation and use ICT